

# Best Practice

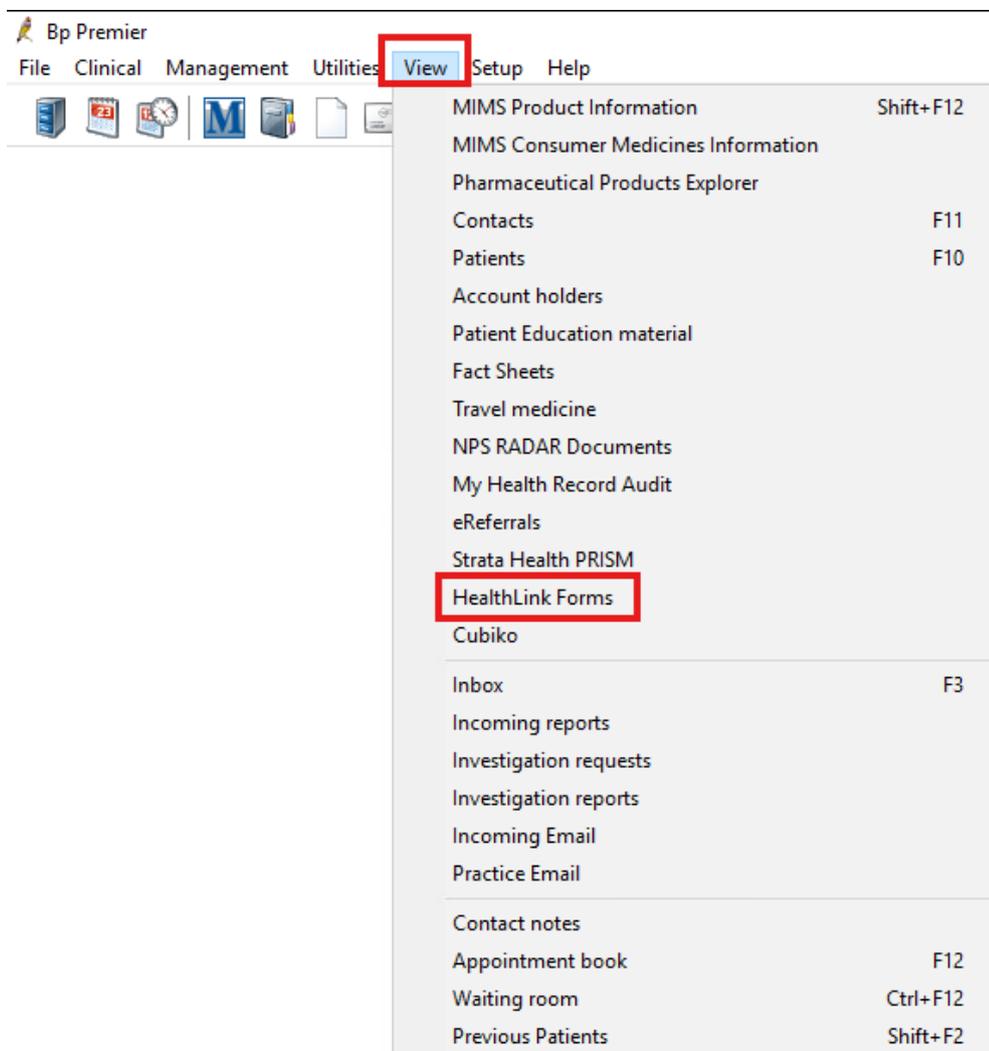
Guide to search for the submitted referrals

## How to find submitted E-referrals in Best Practice

*This article explains how to see and open all the submitted e-referrals in Best practice.*

To access e-referrals, launch Best Practice, navigate to the main menu, select **'View'**, and then choose **'Healthlink Forms'**.

**Best Practice > View > HealthLink Forms**



After opening the Healthlink Forms, enter the Start and End dates to search for the E-referrals. As shown in the screen shot below.

The screenshot shows the 'HealthLink Forms' application window. At the top, there is a search filter bar with the following settings: Start Date: 26/04/2024, End Date: 26/05/2025, Provider: All, Location: All, and Status: All. Below the filter bar is a table with the following columns: Created Date, Patient, Subject, Provider, Addressee, Location, Status, and Message ID. The table contains 20 rows of data, with the row for '22/10/2024 Test Patient Sydney Local Health District Services' highlighted in blue.

Created Date	Patient	Subject	Provider	Addressee	Location	Status	Message ID
24/09/2024	Mr MICKEY Disney MOUSE	SR Referral to Nepean Dermatology	Dr Demo Doctor	der46nep	HealthLink Messaging	AutoSaved	SR-1692
17/02/2025	Test Patient	Lifhouse Cancer Care	Dr Demo Doctor	lifehfrm	HealthLink Messaging	AutoSaved	LIFE-1401
19/09/2024	Test Kestral	SR Referral to Mickey Mouse	Dr Demo Doctor	cervinpt	HealthLink Messaging	AutoSaved	SR-1671
12/03/2025	Mini Aboutbhvaouedhvbv	Canberra Health Services	Dr Demo Doctor	acthepic	HealthLink Messaging	AutoSaved	ACTE-2305
22/10/2024	Test Argusword	Central Coast LHD	Dr Demo Doctor	nswheref	HealthLink Messaging	AutoSaved	CCLH-1563
22/10/2024	Test Patient	Sydney Local Health District Services	Dr Demo Doctor	slhdnaem	HealthLink Messaging	Completed	SLHD-19056
16/01/2025	Mr MICKEY Disney MOUSE	Monash Health Specialist Consulting Clinics	Miss Demo Nurse	mherefer	HealthLink Messaging	Completed	MH-13223
13/11/2024	Test Edpatient	SR Referral to Mickey Mouse	Dr Demo Doctor	cervinpt	HealthLink Messaging	Parked	SR-1754
09/04/2025	Test Argusword	Monash Health Specialist Consulting Clinics	Dr Demo Doctor	mherefer	HealthLink Messaging	AutoSaved	MH-13525
14/11/2024	Test Patient	Austin Health Referral	Dr Demo Doctor	austeref	HealthLink Messaging	Completed	AUST-11101
19/08/2024	Test Patient	SR Referral to Mickey Mouse	Dr Demo Doctor	cervinmd	HealthLink Messaging	Waiting for Aci	SR-1415
16/01/2025	Mr MICKEY Disney MOUSE	Monash Health Specialist Consulting Clinics	Miss Demo Nurse	mherefer	HealthLink Messaging	Completed	MH-13222
20/09/2024	Test Patient	SR Referral to Mickey Mouse	Dr Demo Doctor	cervinpt	HealthLink Messaging	AutoSaved	SR-1672
19/09/2024	Test Patient	Western Sydney LHD NSW	Dr Demo Doctor	nswheref	HealthLink Messaging	Completed	WSLH-1717
03/10/2024	Test Argusword	SR Referral to Mickey Mouse	Dr Demo Doctor	cervinpt	HealthLink Messaging	Parked	SR-1710
30/10/2024	Test Patient	Transport for NSW	Dr Demo Doctor	nswrmsma	HealthLink Messaging	AutoSaved	RMS-2861
24/05/2024	Test Argusword	Lifhouse Cancer Care	Dr Demo Doctor	lifehfrm	HealthLink Messaging	Completed	LIFE-1002
09/04/2025	Test Argusword	Monash Health Specialist Consulting Clinics	Dr Demo Doctor	mherefer	HealthLink Messaging	Waiting for Aci	MH-13524
19/08/2024	Test Patient	Werrimbee Mercy Hospital	Dr Demo Doctor	wermhosp	HealthLink Messaging	Waiting for Aci	WMH-1101
20/11/2024	Test Arqusword	Monash Health Specialist Consulting Clinics	Dr Demo Doctor	mherefer	HealthLink Messaqing	AutoSaved	MH-12928

To open the submitted E-referral just double click the selected submitted form.

**Note:** Once the E-referral has been submitted it cannot be resubmitted or resent, you need to create them again to send it.

HealthLink Australia  
Phone toll free: 1800 125 036  
8:00am – 6:00 pm (AEST)  
Monday-Friday

Email  
[helpdesk@healthlink.net](mailto:helpdesk@healthlink.net)

[www.healthlink.com.au](http://www.healthlink.com.au)